HITECH TOOLROOM LTD.

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IYKOT HITECH TOOLROOM LIMITED

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

Table of Contents

Sr. No	Particulars	Page No
1.	Preamble	3
2.	Purpose	3
3.	Familiarization program	4
4.	Disclosure	5
5.	Review of Program	5
6.	Details of Familiarization Programmes Imparted	6

FAMILIARISATION PROGRAM FOR INDEPENDENT DIRECTORS OF IYKOT HITECH TOOLROOM LIMITED

[Pursuant to Section 149(6) of the Companies Act 2013 read with Schedule IV]

1. Preamble:

The Familiarization program ("The program") for Independent Directors of Iykot Hitech Toolroom Limited ("the Company") has been adopted by the Board of Directors pursuant to requirement of Section 149(6) of the Companies Act 2013 read with the Schedule IV of the Act.

The provisions relating to Corporate Governance under SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 are not applicable to the Company pursuant to Regulation 15(2) of the said Regulations, as the Company's paid-up equity share capital and net worth are below the prescribed limits. Accordingly, the Company is not required to comply with the provisions of the Regulation 25(7) of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015.

2. Purpose:

The program is adopted to formulate with the objective of making the Independent Directors of the Company accustomed to their roles and responsibilities and is divided into various modules with emphasis on:

⇒ ***Roles, Rights and Responsibilities***: The Company shall familiarize the Independent Directors with their roles, rights and responsibility in the Company to enable them to contribute significantly to the effective working of the Company.

⇒ ***Strategy, Functions and Business operation***: The Company shall familiarize the Independent Directors about the structured program for orientation and training of Independent Directors at the time of their joining to enable them to understand the Company, its operations, business, industry and environment in which it functions.

⇒ ***Regular update***: The Company shall update the Independent Directors on continuing basis on any significant changes therein to be in a position to take well-informed and

timely decisions.

3. Familiarization Program:

⇒ **Orientation Program Upon Induction of Independent Directors**

- As trustees of shareholders, independent directors play a pivotal role in upholding corporate governance norms and ensuring fairness in decision making. Being experts in various fields, they also bring independent judgement on matters of strategy, risk management, controls and business performance.

- At the time of appointing a new Independent Director, a detailed appointment letter incorporating the roles and responsibilities, duties and liabilities, remuneration and performance evaluation process, Code of Conduct and obligations on disclosures, is issued for the acceptance of the Independent Directors. The terms of the said letter are also uploaded on the Company's website.

- The Directors are also explained in detail the compliances required from him / her under the Act, SEBI Regulations and other relevant regulations.

- The Company shall through its Executive Directors / Senior Managerial Personnel familiarize the Independent Directors with the strategy, operations and functions of the Company.

- Such programs / presentations provide an opportunity to the Independent Directors to interact with the Senior Management of the Company and helps them to understand the Company's strategy, business model, operations, service and product offerings, markets, organization structure, finance, human resources, technology and risk management processes and such other areas as may arise from time to time.

⇒ **Other Initiatives to Update the Directors on Continuing Basis**

- Yearly review on operations made to the Board includes information on business performance, operations, financial parameters, compliances, senior management changes, joint venture and associate Companies, etc. Periodic presentations are made to the Board/Board Committees on investor complaints and its redressals, etc.

- One-to-one meetings are held with Directors to apprise them of complex issues to enable them to understand the same in depth.

4. Disclosure

This familiarization program shall be uploaded on the Company's website for public information.

5. Review of the Program

The Board will review this program and make revisions as may be required.

6. Details of Familiarization Programmes Imparted to Independent Directors Iykot Hitech Toolroom Limited ("The Company")

During FY 2025-26, the following familiarization program for Independent Directors were conducted:

Sr. No.	Subject Matter of the Program	No. of Programs attended by the Independent Directors	No. of hours spent by the Independent Directors
1.	Session on Prohibition of Insider Trading Code	1	1 hour